

Incident Report

Report Number (Assigned by RPF GM)

Use this form*: Report *incidents* involving [Roxborough Park Rules and Regulations](#), section 5.0, *Traffic and Parking*. Complete **shaded** sections on *page 1 & 2*. Add related details. Submit to the RP Foundation (see below).

Accident reports: Call Douglas Sheriff to report auto accidents involving personal injury, death, substance abuse, or damage exceeding \$1000. Dial **9-1-1** for emergencies, **303-660-7500** for non-emergencies. If appropriate, record accident information using Colorado's [Online Accident Reporting System](#) ([Counter Crash Report Form DR-447-E*](#)).

Who is Reporting the Incident... Other Specific Details

Date of Incident ____/____/____		Time of Incident ____ <input type="checkbox"/> AM <input type="checkbox"/> PM		Location of Incident (draw on page 2 of 2) <input type="checkbox"/> Entry Gate <input type="checkbox"/> Other _____	
Name of Person Reporting Incident: _____ <input type="checkbox"/> Entry Staff <input type="checkbox"/> Park Resident <input type="checkbox"/> Non-resident				Phone# of Person Reporting Incident (____) _____-____	
Address			Email:		
City		State		Zip	

Incident Details

Incident Type: <input type="checkbox"/> Speeding <input type="checkbox"/> Aggressive Driving <input type="checkbox"/> Reckless Driving <input type="checkbox"/> Failure to check in with Entry Control Officers <input type="checkbox"/> Vehicle Hit Car <input type="checkbox"/> Vehicle Hit Wildlife <input type="checkbox"/> Vehicle Hit Other:		
Name of Alleged Violating Party, if known	Sex, if known: <input type="checkbox"/> Female <input type="checkbox"/> Male	Description of alleged Violating Party
Business Name, if known	Address, if known	Phone, if known
Residential Status of Person(s) Involved in Incident, if known: <input type="checkbox"/> Resident-Owner <input type="checkbox"/> Resident-Renter <input type="checkbox"/> Guest <input type="checkbox"/> Contractor <input type="checkbox"/> Unknown <input type="checkbox"/> Other:		
Work Location or Guest Location, if known: From date: _____ To date: _____		

License Plate #: _____	Year / Make	Model	Color
State?: <input type="checkbox"/> Colorado <input type="checkbox"/> _____ (other)			

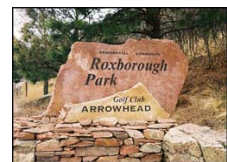
(Official RP Foundation use only)

Inspected:	Violation Confirmed:
Action taken: <input type="checkbox"/> 1 st Offense <input type="checkbox"/> 2 nd Offense <input type="checkbox"/> 3 rd Offense	
Violator is: <input type="checkbox"/> Resident <input type="checkbox"/> Visitor <input type="checkbox"/> Contractor <input type="checkbox"/> Other :	
Follow-up:	
Report Distributed:	
Covenant Section:	Rules and Regulations Section:

Submission directions: When completed, **mail** or **fax this report** and **related documentation** to:

Roxborough Park Foundation
 Attention: Incident Reports
 6901 Pierce Street, Suite 225
 Littleton, CO, 80128

 303-979-0624 (fax)



* Form should be available from Roxborough Park entry staff (i.e., 'guard shack') or www.roxtraffic.org.

Please **provide additional information** that may apply

Road conditions <input type="checkbox"/> clear <input type="checkbox"/> icy <input type="checkbox"/> other _____	Weather conditions <input type="checkbox"/> clear <input type="checkbox"/> cloudy <input type="checkbox"/> other _____
Provide <u>specific details</u> regarding incident, conditions, or background information.	
Please include <u>additional sketch, diagram, or photos</u> to provide incident details, if available.	
Witness 1 , if available Name: _____ Address: _____ Phone: _____ Signature: _____	Witness 2 , if available Name: _____ Address: _____ Phone: _____ Signature: _____

Note: This DRAFT form is an updated version of a document in use by RPF employees and contract staff (as of February 2006) titled: *ROXBOROUGH PARK FOUNDATION VIOLATION REPORT FORM*.

Current copies of this form should be available at the *Entry Building*, the *RPF office*, and www.RoxTraffic.org.

Information provided on this form is useful to the Traffic Safety Committee in their work to identify remedial actions the Roxborough Park Foundation board may take to further improve traffic safety in Roxborough Park.

The Traffic Safety Committee's goal is to help keep Roxborough Park *safer, quieter, and more livable*. For all residents, visitors, and wildlife.

Forward suggestions for improvement to the Foundation office or RoxTraffic@msn.com . Visit www.RoxTraffic.org.